

BUMP Spring/Summer CONSIGNMENT GUIDE

Thank you for your interest in consigning this year, March 10, 2018 from 8 am-2 pm! Over many years we have developed some guidelines to make this sale run smoothly. Please take the time to read this thoroughly, and contact us (below) if you have any questions. Don't want to bother with tagging? Consider donating your items by dropping them off during any of the drop-off times, so we do all the work of tagging and BUMP collects 100% of the sale price.

What to consign

- Spring/Summer children's clothing up to size 16, maternity clothing, shoes, infant equipment, toys, games, puzzles, bikes, books, videos, DVD's, CD's, computer/video games and accessories, baby and children's furniture.
- All items must pertain to children.
- We do not accept stuffed animals, car seats, used undergarments, pacifiers or bottle nipples.
- We do not accept any recalled items (visit cpsc.gov).

Quality & Condition of Items

- All items offered for sale must be in clean, good working condition.
- Do not submit clothing that shows excessive wear or has stains, spots, rips, broken zippers, missing buttons or that smells of cigarette smoke.
- Do not submit shoes that are dirty, ripped or show excessive wear.
- All toys, games, equipment and furniture must be cleaned and in working order with all pieces included, along with working batteries, if applicable.
- Our sale is known for the high quality items that we offer. Please help us maintain this quality so everyone involved benefits – if you would not buy it, don't ask us to sell it!
- We reserve the right to remove from the sales floor any items that do not meet these qualifications.

Preparing tags for your items

- All items must have a tag that measures approximately 2" x 2" and be on cardstock. Please consider using a unique color of cardstock, a stamp on each tag, or stickers to make it easier to sort your tags from all the rest.
- Please, for safety and to keep tags securely fastened to clothes, no sticker tags, tags with strings, straight pins, or staples are allowed. Staples and pins stab our fingers, and they don't hold the tags on well.
- All tags must include the gender & size, a description of the item, a price, and the consignor code – see sample tag below. You can download a printable tag template from our website.

- Half-Price sale - All items will be sold at half price from 1 pm-2 pm. If you don't want your items to be sold at half price you must pick them up between 12:30 pm and 1 pm.

Pricing guidelines

- Please price your items in 50-cent increments only (i.e., \$3.50, not \$3.49).
- Price to sell! As a general rule, items sell for about 25-30% of retail. Customers are looking for bargains. Avoid sentimental pricing. Clean, excellent condition, brand name items command higher prices.
- If possible, create sets and package same type items together (coordinating clothes, socks, hair accessories, onesies, bottles, blankets, towels, books, etc.). Pin these together or put in plastic bags and make only one tag for the set. Note on the tag that the item is a set, and note how many items are in the set. This will save time and create a higher value.
- We reserve the right to remove from the sales floor any items that are not tagged correctly.

Attaching tags to your items

- Tags must be safety pinned to clothing or attached with a tagging gun. Tags should be placed on the left shoulder or side (looking at the item, the tag will be on the right) so they are easily visible - see picture below. If you are selling a set (example, top & short set), pin both together and safety pin only one tag on the entire set.
- Tags should be secured with clear tape to books, bikes, toys, plastic bags, furniture, etc. Please do not use excessive tape as tags on items that are sold must be easily removed.
- Small items or items with multiple pieces should be placed in plastic bags and the tag secured with tape to the outside of the bag. Tape/staple all bags closed.
- Small pieces that go with a large item should be placed in plastic bags, taped/stapled closed and securely attached to the large item – only make ONE consignor tag for the set. It is helpful to write a description of the larger item on an index card and attach to the smaller item in case they become separated.
- If you are hanging bottoms such as shorts, skirts, capris & lightweight pants they should be attached to the hanger using safety pins. Please attach to the top part of the hanger so the item does not slide around.

Sample Tag:

Size:	Boys, 4T
Description:	Red short sleeve shirt
Price:	\$2.00
Seller Code:	101

Include gender & size (if clothing), brief description of item, price of item and consignor code

Tag & Hanger Instructions:

Position hanger and tag as shown in picture.

**Drop-Off Instructions**

- You may bring your clothes on hangers or we can place them on tables. If you choose to hang your clothes, all clothing must be on wire or thin hangers – do not use thick tubular hangers. Consignors must provide their own hangers, which we cannot guarantee will be returned. We strongly recommend hanging your clothes, as the tables quickly become cluttered and disorganized.
- Items to be sold must be dropped off at Burke United Methodist Church at the following times:
 - Thursday, March 8th from 10am-1pm
 - Friday, March 9th from 2pm-4pm and 6pm-8pm (please note, 6pm-8pm is also the pre-sale. We strongly recommend dropping off your items before the pre-sale.)
- Sort same gender/same size items together as it will make it easier to put your items in the appropriate location.

Pick-Up of Unsold Items

- Returns – if you want your unsold items, you must pick them up either at 12:30 before we open the doors for the half-price sale or at 2:00 directly after the half-price sale.
- Any item not picked up by 2:15 pm will be donated to charities immediately.

More information

There will be no “holds” prior to the pre-sale. Items cannot be set aside to be purchased later. Workers will be making sure everything is out so that it is fair to everyone

If you have any questions, please e-mail BUMPSale@hotmail.com.